

7th July 2017

Dear Parent/Carer

GCSE Examination Results – Thursday 24th August 2017

I am writing to inform you about the arrangements for the collection of GCSE and Level 2 BTEC examination results on Thursday 24th August.

The school will be open to students from 09:00 to 13:00 to collect their examination results. Students should enter school through the main gate by Science and then proceed to the Sixth Form Centre, where results will be available to collect in a sealed envelope from staff who will be located at tables arranged in alphabetical order.

Should your child be unable to collect their results in person they can either:

- 1) Nominate someone to pick up the results on their behalf. This must be done in writing (an email will suffice) and proof of identity will be required. Please write to our Examinations Officer, Mr A Merritt, using the following email address: exams@altwoodschool.co.uk
- 2) Request results by email by emailing our Examinations Officer, Mr A Merritt, using the following email address: exams@altwoodschool.co.uk

Mr Atkinson-Young and Miss Brittain will be available, with other staff, to support with the transition to further study here at Altwood or with any other queries which may arise.

Any updates to Results Day will be posted on the school's website under the exams information tab. Should you have any questions or queries before results day, please do not hesitate to contact me by email: jmasson@altwoodschool.co.uk

Please note that the actual certificates, which we receive at a later date, will be available to collect from reception later in the year. We will write to all parents when these have been received.

As you are aware, this year's results will be the first to be graded on the new 9-1 grading system for English and Mathematics. To support further understanding on this new approach, I have attached an information paper from the Association of School and College Leaders which I hope is of benefit.

We very much look forward to celebrating the culmination of five years hard work with your child on the 24th August and wish them every success for the future as they embark on the next phase of their study.

Yours faithfully,

Mr J Masson
Assistant Headteacher